



Southern Lehigh School District

Board of School Directors Meeting

October 22, 2007

The second monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:41 p.m. on the above date (October 22, 2007) in the Southern Lehigh High School, Center Valley, PA.

PRESENT: Miracle, Auteri, Bromwell, Eddinger, Quigley, Rennie, Schubert, Stelts

ABSENT: Corso

OTHERS: Liberati, Snell, Guerriere, Bartholomew, Kennedy, Churm, Keister, Metrick, Christman, Bergey, Zuk, Turner, Lewis, and approximately 4 other members of the community.

OPENING PROCEDURES

Mr. Miracle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to the meeting to discuss legal and personnel issues.

APPROVAL OF MINUTES

MOVED BY Quigley and **2ND BY** Bromwell to approve the minutes of the October 8, 2007 meeting as copied and distributed to all Board members.

Minutes of
10/8/07

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Corso

VISITORS

CONSENT AGENDA

MOVED BY Auteri and **2ND BY** Stelts to approve the **CONSENT AGENDA** items as follows:

Approve the bills list dated October 22, 2007 showing paid bills in the amount of \$41,494.17 and bills to be paid in the amount of \$558,310.26 for a total of \$599,804.43 for the General Fund, and paid bills in the amount of \$115,900.00 for the Capital Reserve Fund, and bills to be paid in the amount of \$896,764.52 for the Construction Fund;

Approval of
Bills

Approve the Treasurer's Report for the month of September, 2007;

Approve
Treasurer's
Report

Approve a salary step adjustment for the following staff, effective February 1, 2007 -

Mark Covelle, Language Arts Teacher, High School, Master's to Master's +15;

Approve
salary step
adjustment,
effective
2/1/07-
Covelle

Approve unpaid leave of absence for the following staff -

Caleb Colon, Instructional Assistant, Liberty Bell Elementary School, from Monday, November 19, 2007 to Wednesday, November 21, 2007.

Susan Covey, Assistant Kitchen Manager, High School, from Monday, December 17, 2007 through Thursday, December 20, 2007. (Mrs. Covey is canceling the approved unpaid leave on Wednesday, November 21, 2007 and Tuesday, November 27, 2007).

Approve
unpaid
leave of
absence-
Colon,
Covey,
Lentz,
Piszel,
Salamon

Tina Lentz, Health Paraprofessional, Lower Milford Elementary School, ¼ day on Thursday, January 24, 2008 and a ½ day on Friday, January 25, 2008.

Beverly Piszel, Instructional Assistant, Liberty Bell Elementary School, from Thursday, October 25, 2007 to Tuesday, October 30, 2007.

Melissa Salamon, Part-Time Instructional Assistant, Liberty Bell Elementary School, from Monday, November 12, 2007 through Friday, November 16, 2007;

Approve support staff-Hoke, Lebo

Approve the appointment of the following support staff -

Leslie Hoke, Part-time (.5) Athletic Department Secretary, at \$14.30 per hour, effective October 23, 2007. Mrs. Hoke will fill the position created with the transfer of *Lynn Kovecses* to High School Secretary.

Elaine Lebo, Human Resources Secretary, at an annual salary of \$28,200 (pro-rated), with an anticipated start date of November 6, 2007 (*pending receipt of required documentation*). Mrs. Lebo will fill the position created with the transfer of *Lynn Kovecses* to High School Secretary;

Approve substitute support staff-Seng, Jann, Mayer

Approve the appointment of the following substitute support staff -

Debra Seng, Substitute Cafeteria Worker, at an hourly rate of \$7.50.

Christina Jann, Substitute Instructional Assistant, at an hourly rate of \$14.18.

George Mayer, Substitute Custodian, at an hourly rate of \$11.70 (*pending receipt of required documentation*);

Accept the resignation of the coaches for the 2007-2008 school year-Edwards, Kissel

Accept the resignation of the following coaches for the 2007-2008 school year -

Samantha Edwards, Assistant Girls' Basketball, High School, effective October 1, 2007.

Erika Kissel, Dance Team, effective October 8, 2007;

Approve coaches for the 2007-2008 school year-Arnold, Ziesloft, Marquette

Approve the appointment of the following coaches for the 2007-2008 school year -

Michael Arnold Assistant Girls' Basketball, High School

Lee Ziesloft Assistant Boys' Basketball, High School

Megan Marquette Assistant Girls' Basketball, High School;

Approve volunteer coach for the 2007-2008 school year-Evans

Approve the appointment of the following volunteer coach for the 2007-2008 school year -

Mark Evans Boys' Soccer;

Approve mentors-Phillipe, Fairclough, Dellegrotti

Approve the appointment of the following mentors at a stipend of \$700.00 for a year –

Pamela Phillipe and Karen Fairclough as mentors (splitting the stipend) for *Ian Beitler*.

Megan Dellegrotti as mentor for *Steven Schrader*.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Corso

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. Zuk, Mrs. Turner and Mrs. Lewis reported on student and staff activities at the High School, Middle School and the elementary schools.

Mrs. Lewis reported that there will be a Halloween Parade at all three elementary schools on Friday, October 26, 2007.

MOVED BY Bromwell and **2ND BY** Rennie to approve refusal of Title III funding for ESL supplemental services as the requirements of the grant are not sufficiently supported by this funding.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Corso

BUSINESS AND FINANCE

Approve Investment of Funds

MOVED BY Bromwell and **2ND BY** Stelts to approve the Investment of Funds as attached.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Corso

MOVED BY Auteri and **2ND BY** Stelts to approve exoneration of Deborah Herstine, Tax Collector, from the collection of 2007-2008 school per capita taxes for the individuals on the enclosed list provided by Mrs. Herstine.

Approve exoneration of Deborah Herstine, Tax Collector, from the collection of 2007-2008 school per capita taxes (per enclosed list)

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Corso

MOVED BY Rennie and **2ND BY** Auteri to approve the enclosed contract with Teach Me Tutoring, Souderton, PA for educational services in connection with the District's alternative education program for this school year. In August, the Board authorized the Administration to enter into this contract, but it was felt that the Board should act on the actual contract when it was finalized.

Approve contract with Teach Me Tutoring for educational services in connection with the District's alternative education program

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Corso

SUPPORT SERVICES

MOVED BY Rennie and **2ND BY** Stelts to approve the employment of Albert Baker as Acting Director of Support Services and the School District's Owner's Representative to the Southern Lehigh Intermediate School project at the rate of \$55.00 per hour, effective October 1, 2007 and expiring on June 30, 2008.

Approve A. Baker as Acting Director of Support Services and the School District's Owner's Representative to the Southern Lehigh Intermediate School project

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Corso

PERSONNEL

MOVED BY Auteri and **2ND BY** Bromwell to approve the transfer of the following staff -
Joseph Breisch, Long-Term Substitute Teacher, Mathematics, High School, to Technology Coach with no change in salary, effective November 6, 2007. This is a new position.

Approve transfer-Breisch

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Corso

MOVED BY Bromwell and **2ND BY** Rennie to approve the following staff (*pending receipt of required documentation*) -

Approve staff (pending receipt of required documentation)- Cole

Nicole Cole, Long-term Substitute (Category E) Mathematics Teacher, High School, at B, Step 1, an annual (pro-rated) salary of \$40,580, effective October 30, 2007. Ms. Cole will fill the position created with the transfer of Joseph Breisch (who was hired to fill the temporary position created due to the military leave of *Justina Viola*.)

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Corso

MOVED BY Bromwell and **2ND BY** Rennie to correct the date of approved Family Medical Leave Act leave at the October 8, 2007 Board Meeting for Cathleen Ragsdale, Part-time Cafeteria worker, High School, from *effective January 8, 2008 and not to exceed a period of twelve weeks* to "on or about November 6, 2007 and not to exceed a period of twelve weeks."

Correct date of approved Family Medical Leave-Ragsdale

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Corso

REPORTS

Lehigh Career & Technical Institute

Mr. Miracle said that the Board will reorganize in December.

Facilities Committee

Mr. Miracle reported that the committee had met last Wednesday. Everyone had reported that the Intermediate School construction is going very well and may be ahead of schedule because of favorable weather conditions.

Superintendent's Report

Mr. Liberati handed out a Media & Downloads report for week of Oct 14th 2007. It showed that information about the Intermediate School accounted for approximately 69% of the files downloaded off the District website. Mr. Liberati talked about the \$285,000 Classrooms of the Future grant that the district received. He said that we have already received the technology equipment and representatives from Apple were here to set-up the equipment. A stipulation of the grant is that all teachers will have 30 hours of training.

Mrs. Christman reported that 31 interactive white boards have been assembled, 183 student laptop computers have been unboxed, and laptop carts are being completed. She said all teachers have received laptop computers and training.

OLD BUSINESS

NEW BUSINESS

Approve Act 93 Compensation Plan for 2007-2010 and the attached list of revised salaries for Act 93 Administrators, effective 7/1/07

MOVED BY Bromwell and **2ND BY** Stelts to approve the Act 93 Compensation Plan for 2007-2010 and the attached list of revised salaries for Act 93 Administrators, effective July 1, 2007.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Corso

OTHER BUSINESS

Approve second & final reading of New Policy #215, Promotion and Retention

MOVED BY Rennie and **2ND BY** Bromwell to approve the second and final reading of New Policy #215, *Promotion and Retention*.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Corso

COMMUNICATIONS

VISITORS' COMMENTS

The Board took a brief recess at 8:18 p.m.

The Board met in executive session at 8:21 p.m.

The meeting reconvened at 9:39 p.m.

ADJOURNMENT

ADJOURNMENT

MOVED BY Quigley and **2ND BY** Rennie to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Corso

The meeting was adjourned at 9:44 p.m.

ATTEST: _____ Board Secretary